



Marlboro County Housing Authority

100 Woods Avenue, Clio SC 29525

Phone 843-586-2674/Fax 843-306-1012

TTY only call- 1-800-877-8339

January 29, 2026

Dear Clio East Residents:

Please read and take note of the following information below:

1. All rent payments are due by the 1st of the month, no later than the 5th. After the 5th, you will incur a \$20 late fee and the eviction proceedings will begin for non-payment. (All rent should be paid in full via money order; no partial payments unless you have made repayment arrangements with the manager)
2. Remember, Clio East Apartment community is smoke free. Per HUD's smoke free public housing rule, the use of all lit tobacco products and hookahs (water pipes) inside all public housing dwelling units, common areas, PHA administrative offices, and in all areas within 25 feet of such buildings is prohibited.
3. When conducting business with our office, whether in person or on the phone, please do not use profanity or shout at staff (**VERY IMPORTANT**). Conversations should be positive, respectful and with a calm tone. We want to assist you with any problems or questions, but **we will not tolerate disrespect**.
4. Understand Evictions are caused by the Tenants, a member of the household, or a visitor of the Tenant resident. Also understand, multiple Lease Violations will lead to an Eviction (stated in your lease).
5. Make sure your Utilities (water & lights) are **ALWAYS** on. Multiple utility disconnections will lead to Eviction proceedings.
6. Please make sure you all are familiar with the details in your lease agreement. Clio East Apartments is a Public Housing Income-based Community and your portion of rent is based on your total household income.
7. Please Do Not Block and dumpster with your vehicles. Violator will receive a \$100 fine added to your rental account. (Non-resident's vehicles will be towed at the owner's expense)

Regular Office hours are: Monday, Tuesday, & Thursday – 8am until 5pm; Wednesday – 8am until 12pm

Upcoming Holiday office closures: President's Day February 16, 2026; Easter Monday April 6, 2026

Thanks for Each of your Cooperation in the above matters!!! Let's have a Positive and Prosperous New Year!

Kind Regards,
Esperone Huggins
Operations Manager

The housing authority will provide reasonable accommodations in rules, policies, practices, or services, for persons with disabilities where necessary to utilize the public housing program equal to that of a non-disabled person.

